



Board of Education Meeting - Agenda Item

### Agenda Item Details

Meeting	Feb 20, 2018 - REGULAR BOARD BUSINESS MEETING
Category	14. Business and Operations Legislation
Subject	14.2 Award of Contract to Replace The Chiller Compressor at Watkins Elementary School to Johnson Controls, Inc., (No. 203768) (18-11-71)
Access	Public
Type	Action (Consent)
Preferred Date	Feb 20, 2018
Absolute Date	Feb 20, 2018
Fiscal Impact	Yes
Dollar Amount	31,457.60
Budgeted	Yes
Budget Source	One-Half Mil Maintenance Fund (No. 034-0000)
Recommended Action	It is recommended that the board of education authorize the administration to purchase chiller compressor replacement from Johnson Controls, Inc., for Watkins Elementary School, and that the amount of \$31,457.60 is charged to the One-Half Mil Maintenance Fund.

Goals

### Public Content

#### Background & Return on Investment:

The Buildings and Grounds Department provides maintenance services for the facilities owned and operated by the District. The District has a continuing need to purchase services to maintain the HVAC systems in the buildings. After evaluation of the Watkins Elementary School chiller compressor, Buildings and Grounds identified needed repairs.

Consistent with Board Policy 6440 - Cooperative Purchasing, the Board of Education recognizes the advantages of centralized purchasing and encourages the administration to seek advantages in savings that may accrue to this District through joint agreements for the purchase of supplies, equipment, or services.

The Department of Administrative Services maintains a number of optional supply and service contracts known as State Term Schedules (STS's) and Master Maintenance Agreements (MMA's). These schedules and agreements are price solicitations that include multiple suppliers for similar types of supplies or services. All agencies may purchase any dollar amount from a STS or MMA, provided that approved funds are available to cover the purchase.

Johnson Controls, Inc., has submitted a proposal to complete the required scope of work.

#### CCS Staff Contact: DeJuan Hood

**Legal Requirement:** No (Please enter yes or no. Explain if appropriate.)

Explain:

**Comprehensive Program Cost:** \$31,457.60

**Contractual Information:**

- New Contract (Contracts must be approved by the Legal Department and signed by the Treasurer.)
- Renewal (Renewals are additional years of a contract that are specified in the original agreement.)
- Extension (An extension is an unplanned addition to the length of a contract.)
- Purchase Order will serve as the Contract.
- Other

Explain:

**Selection Process:**

- Request for Proposal (RFP)
- Invitation to Bid (ITB)
- Request for Qualifications (RFQ)
- Other
- Exempt (If exempt, check below and explain)
  - Purchase is an emergency or is considered extremely urgent.
  - Item competitively bid less than 180 days ago (buying similar volumes at the same price).
  - This is a single source situation (an explanation MUST be provided).
  - This is a sole source situation (an explanation MUST be provided).

Explain: The District is utilizing a Cooperative Purchasing opportunity as prescribed in Ohio Revised Code 125.04.

**Local Economically Disadvantaged Enterprise (LEDE)/Outreach:**

LEDE Participation: 0 %

**Efforts to Utilize LEDEs:**

- N/A Outreach Department was notified of the opportunity.
- N/A District's LEDE list was reviewed for possible candidates.
- N/A Outreach Coordinator participated in the selection process.
- N/A Purchase was unbundled, if practical, to create more LEDE opportunities.
- N/A LEDE participation was discussed at the Bidders' conference.
- N/A LEDEs and non-LEDEs were given an opportunity to network at the Bidders' conference.
- N/A Bidders' conference attendees were given a list of attendees.
- N/A Advertisements were placed in local newspapers notifying vendors of bidding opportunities.
- N/A Solicitation was posted on *Public Purchase*, a national bidding website for public agencies.
- N/A This is a standalone product that requires little support, leaving no avenue to involve a subcontractor.

**Please provide additional information if LEDE participation was not achieved:**

**Attachments:**

**Name:**

**Description:**

**Type:**

**Administrative Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board*

*members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

Mission Statement

Each student is highly-educated, prepared for leadership and service, and empowered for success as a citizen in a global community.