



Board of Education Meeting - Agenda Item

### Agenda Item Details

Meeting	Mar 19, 2019 - REGULAR BOARD BUSINESS MEETING
Category	15. Business and Operations Legislation
Subject	15.1 Authority to Purchase HVAC Cooling System Replacement from Johnson Controls, Inc. (No. 203768) for the Briggs High School Freshman Wing (19-8-129)
Access	Public
Type	Action (Consent)
Preferred Date	Mar 19, 2019
Absolute Date	Mar 19, 2019
Fiscal Impact	Yes
Dollar Amount	82,725.00
Budgeted	Yes
Budget Source	2017 Improvements Bond (003-0303)
Recommended Action	It is recommended that the board of education authorize the administration to purchase the replacement of the existing cooling system from Johnson Controls for the Briggs High School Freshman Wing and charge the amount of \$82,725.00 to the 2017 Improvements Bond.

Goals

### Public Content

#### Background & Return on Investment:

Funded by the passage of Issue 57 in 2016, the District's "Operation: Fix It" initiative will target a variety of deferred maintenance needs across the District, including HVAC upgrades and repairs. The Office of Buildings and Grounds is responsible for maintaining the HVAC systems in the District's buildings. Briggs High School was selected for HVAC renovations based on the condition of the existing systems. After evaluating the condition of the existing air cooling components in the Briggs High School Freshman wing, Buildings and Grounds identified the need to replace the existing air cooling system with new, energy efficient components.

Consistent with Board Policy 6440, Cooperative Purchasing, the board of education recognizes the advantages of centralized purchasing and encourages the administration to seek advantages in savings that may accrue to the District through joint agreements for the purchase of supplies, equipment, or services. Through the Ohio Department of Administrative Services, the District has access to the State of Ohio Master Agreement #RS903618 with Johnson Controls, Inc., for HVAC Systems, Installation, and Service-Related Products and Supplies.

Through this contract, individual projects are submitted for pricing based upon the established contracts. Johnson Controls, Inc., submitted a proposal to complete the required scope of work with a 5% LEDE commitment.

**CCS Staff Contact:** DeJuan Hood

**Legal Requirement:** No (Please enter yes or no. Explain if appropriate.)

Explain:

**Comprehensive Program Cost:** \$82,725.00

#### Contractual Information:

- New Contract (Contracts must be approved by the Legal Department and signed by the Treasurer.)
- Renewal (Renewals are additional years of a contract that are specified in the original agreement.)
- Extension (An extension is an unplanned addition to the length of a contract.)
- Purchase Order will serve as the Contract.
- Other

Explain:

**Selection Process:**

- Request for Proposal (RFP)
- Invitation to Bid (ITB)
- Request for Qualifications (RFQ)
- Other
- Exempt (If exempt, check below and explain)
  - Purchase is an emergency or is considered extremely urgent.
  - Item competitively bid less than 180 days ago (buying similar volumes at the same price).
  - This is a single source situation (an explanation MUST be provided).
  - This is a sole source situation (an explanation MUST be provided).

Explain:

The District is utilizing a Cooperative Purchasing opportunity as prescribed in Ohio Revised Code 125.04.

**Local Economically Disadvantaged Enterprise (LEDE)/Outreach:**

LEDE Participation: 5 %

**Efforts to Utilize LEDEs:**

- N/A Outreach Department was notified of the opportunity.
- N/A District's LEDE list was reviewed for possible candidates.
- N/A Outreach Coordinator participated in the selection process.
- N/A Purchase was unbundled, if practical, to create more LEDE opportunities.
- N/A LEDE participation was discussed at the Bidders' conference.
- N/A LEDEs and non-LEDEs were given an opportunity to network at the Bidders' conference.
- N/A Bidders' conference attendees were given a list of attendees.
- N/A Advertisements were placed in local newspapers notifying vendors of bidding opportunities.
- N/A Solicitation was posted on *Public Purchase*, a national bidding website for public agencies.
- N/A This is a standalone product that requires little support, leaving no avenue to involve a subcontractor.

**Please provide additional information if LEDE participation was not achieved:**

**Attachments:**

**Name:**

**Description:**

**Type:**

**Administrative Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

Mission Statement

Each student is highly-educated, prepared for leadership and service, and empowered for success as a citizen in a global community.