



**Columbus Zoo and Aquarium (Herein referred to as
"CZA")**

**REQUEST FOR PROPOSAL FOR SOUND AND
LIGHTING FOR ZOOFARI**

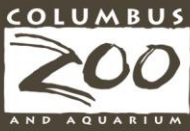
Issue Date: June 2, 2023

The Columbus Zoo and Aquarium is soliciting proposals from qualified sound and lighting companies to provide services for the Annual Zoofari event held at the Columbus Zoo and Aquarium.



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I. Overview

The Columbus Zoo Family of Parks includes four properties—Columbus Zoo and Aquarium, The Wilds, Zoombezi Bay and Safari Golf Club. Together each year, these family-friendly destinations attract roughly 2.6 million visits and make a global impact, contributing privately-raised funds to support positive local and global conservation.

The Columbus Zoo is home to more than 10,000 animals, representing over 600 species from around the world. The Zoo is a spacious 600-acre complex with a little more than 44 walkable acres. In 2021, the Zoo supported 77 conservation projects in 24+ countries around the world.

Zoombezi Bay is a 23-acre water park featuring 19 state-of-the-art attractions, from exhilarating slides to a lazy river. It's the only known waterpark in the world whose proceeds support global conservation efforts; Zoombezi Bay generates \$2M a year to help fund Zoo initiatives and conservation efforts locally and worldwide. This is the only property that operates as a for-profit company.

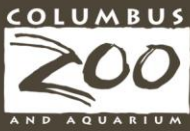
The Safari Golf Club, open to the public, is nestled on 140 acres where several areas are being thoughtfully conserved and are actually "green." Safari is one of the few golf courses in Ohio and worldwide earning the distinction as a Certified Audubon Cooperative Sanctuary –which means Safari Golf meets stringent standards to use nature friendly products and preserve native wild areas throughout the course.

The Columbus Zoo and Aquarium recognizes the importance of partnering with a qualified sound and lighting company that is experience in setting sound systems and lighting for performers and acts and four different locations throughout the park on the day of the event. We are looking for the agreement between the CZA and the awarded Contractor to be a three (3) year agreement with one (1) year renewal options pending agreement of both parties.

Proposal Guidelines and Requirements

The RFP must be received no later than 12:00pm June 7th, 2023. Any proposal submitted after that date and time will not be considered. Columbus Zoo and Aquarium reserves the right to reject any or all proposals and to award a contract based upon the best value for the Columbus Zoo and Aquarium. This is a RFP, not a competitive bid process. Proposals shall be emailed to felix.garcia@columbuszoo.org.

The opening and reading of the proposal shall not be construed as an acceptance of the Contractor as a qualified, responsible Contractor. The Columbus Zoo and Aquarium reserves the right to determine the competence and responsibility of a Contractor from its knowledge of the Contractor's qualifications and from other sources. The RFP does not commit the Columbus Zoo and Aquarium to award or to move forward with the project. The Columbus



Zoo and Aquarium shall not be responsible for any cost or expense incurred by the partners preparing and submitting a response to the RFP.

Any information contained in the organization's response that is proprietary information must be clearly designated. Indicating that the entire response is proprietary will neither be accepted nor recognized.

II. Specifications for Sound and Lighting

The Columbus Zoo and Aquarium is hosting our 51st Zoofari. Zoofari is our annual adults-only (21+) fundraising event on Saturday, June 17, 2023 from 7pm to 11pm. This signature fundraiser raises integral support for the care and sustainability of the animals in our care as well as supporting groundbreaking conservation efforts. This year's event will directly benefit the revitalization of the Zoo's North America region. We anticipate 1,500 guests.

From 7pm to 9pm, we will be hosting all our guests around Conservation Lake, Shores, Asia Quest, and Adventure Cove. Our guests will experience food, beverages, animals, visual artists, musical artists, live auctions and more. The highlight of this part of the event will be speed painter Michael Israel.

From 9pm to 11pm, guest can choose their own adventure and either enjoy the comedic stylings of nationally known comedian, Pete Lee, or they can experience Ohio's own national band, Walk the Moon at Water's Edge Events Park.

We are looking for proposals to provide sound and lighting support for this event that includes, but is not limited to, the following:

ENTRANCE

- 1 portable entrance truss that we can hang a banner on to welcome our guests just before the turn-styles
- 1 vertical Truss Beam with branded sleeve for ticket/raffle sales booth

CONSERVATION LAKE

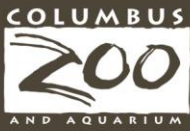
- 20x40ish 3ft tall stage with sound for Michael Israel the speed painter
- 1 vertical Truss Beam with branded sleeve and lights for drink ticket sales booth
- 1 vertical Truss Beam with branded sleeve for Asia Quest Bar

LAKESIDE PAVILION

- 1 portable entrance truss that we can hang a banners on top and side in the entrance ZooNight Show Live with Pete Lee show
- 1 vertical Truss Beam with branded sleeve and lights for Lakeside Pavilion Bar
- 1 vertical Truss Beam with branded sleeve and lights for Lakeside Theater Bar

SHORES PARK

- 1 vertical Truss Beam with branded sleeve and lights for drink ticket sales booth
- 1 vertical Truss Beam with branded sleeve and lights for Shores Park Bar



Estimated needs for the above.

Conservation Lake

Lighting

- Rental 4 Elation Sixbar1000 IP
- Rental 5 ETC Source 750W
- Rental 5 ETC Source 4 Pattern B Holder 4 Breakup
- Patterns an 1
- custom zoofari
- logo
- Rental 8 Elation SIXPAR 100IP

Power

- Rental 4 Edison 50'
- Rental 3 12awg Edison Stinger 50'
- Rental 3 Edison to Stagepin
- Rental 2 Stagepin Y Cable
- Rental 2 Edison Quad 15'

Rigging

- Rental 4 Thomas Truss Silver Truss 12"- 8'
- Rental 16 Truss Bolts
- Rental 4 Pair of Socket Wrenches for Truss
- Bolts
- Rental 2 Thomas Truss Silver Truss 12"- 4'
- Rental 8 Truss Bolts
- Rental 5 Tyler Black Truss 12"- 10'
- Rental 20 Truss Bolts
- Rental 6 Thomas Truss Silver 6 way Coner
- Block 12"

Labor

- Labor 4 Local 12 Stage Hand Labor Normal

Shores

Lighting

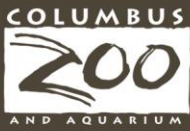
- Rental 2 ETC Source 750W
- Rental 2 ETC Source 4 Pattern B Holder Flamintini Gobo
- Rental 16 Elation SIXPAR 100IP

Power

- Rental 4 Edison 100'
- Rental 8 Edison 50'
- Rental 8 Edison 25'
- Rental 2 ASL Edison to Stagepin

Rigging

- Rental 44 Silver Entry Way Legs
- Rental 33 Thomas Truss Silver Truss 12"- 10'
- Rental 132 Truss Bolts
- Rental 33 Pair of Socket Wrenches for Truss
- Bolts
- Rental 22 Thomas Truss Silver 6 way Coner
- Block 12"



Labor

- Labor 6 Local 12 Stage Hand Labor Normal

Lakeside Pavilion

Lighting

- Rental 6 Martin Mac Quantum Profile
- Rental 6 Chauvet R1X Wash
- Rental 1 Grand MA 2 ON PC Command
- Wing
- Rental 6 5Pin DMX 10'
- Rental 6 5Pin DMX&PC Siamese 10'

Labor

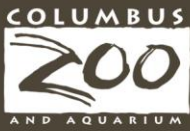
- Labor 2 Local 12 Stage Hand Labor Normal
- Labor 2 Lighting Programmer

WATER'S EDGE EVENTS PARK

- 1 vertical Truss Beam with branded sleeve and lights for drink ticket sales booth
- 1 vertical Truss Beam with branded sleeve and lights for Water's Edge Bar
- AV Support for Walk the Moon Band (see below)

Audio

- Rental 2 Digico SD12
- Rental 1 Midas DL251 IO Box
- Rental 1 Midas PRO2 Midas Pro2 Digital Mixing Console
- Rental 1 L Acoustics P1 FOH Drive kit
- Rental 2 LAcoustics LA-RAK II AVB
- Rental 18 L-Acoustics KARA II
- Rental 4 L-Acoustics X8
- Rental 8 L-Acoustics KS28
- Rental 8 L-Acoustics KS28-COV
- Rental 8 L-Acoustics KS28-PLA
- Rental 2 Sennheiser G3 300 4Pack with distro ABand
- Rental 1 Axient 4ch Kit
- Rental 1 S41FB440F15
- Rental 3 Link USA NL4-NL4 4 CON 50'S41FB440F50
- Rental 4 XLR 100'
- Rental 8 XLR 50'
- Rental 20 XLR 25'
- Rental 20 XLR 15'
- Rental 10 XLR 10'
- Rental 4 XLR&Powercon Siamese 100'
- Rental 2 XLR&Powercon Siamese 50'
- Rental 1 Whirlwind W1 100'
- Rental 1 Whirlwind W1 75'
- Rental 2 Whirlwind W1 50'
- Rental 2 Whirlwind W1 to 12 XLR Stage Box Black
- Rental 2 Whirlwind W1 to 12 XLR Stage Box White
- Rental 2 Whirlwind W1 to 12 XLR Stage Box Blue
- Rental 2 Whirlwind W1 to 12 XLR Stage Box Purple



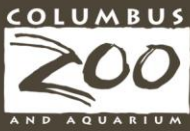
- Rental 2 Whirlwind W1 to 12 XLR Stage Box Yellow
- Rental 4 L-Acoustics DO10 - 32'
- Rental 2 L-Acoustics DO3WFILL
- Rental 2 L-Acoustics DOSUB-LA8 Speaker cable breakout for passive enclosures CA-COM > 4 NL-2 length 5m
- Rental 1 L-Acoustics DOE2 - 7'
- Rental 1 L-Acoustics DOE45 - 150'
- Rental 1 R&R Audio Work Box 1
- Rental 1 R&R Mic Stand Work Box
- Rental 8 K&M Tall Round Base
- Rental 14 K&M Tall Boom Tripod
- Rental 12 K&M Medium Boom Tripod
- Rental 6 K&M Short Boom Tripod
- Rental 4 Motion Labs L21-30 to Edison Breakout Box
- Rental 2 L21-30 25'
- Rental 4 L21-30 50'
- Rental 1 L21-30 100'
- Rental 4 Edison Quad 15'
- Rental 4 Edison Quad Box 25'
- Rental 2 Edison 50'
- Rental 1 Motion Labs APD-2
- Rental 4 R&R Kara case ATA Case for 3 Kara
- Rental 9 Link USA NL4-NL4 4 CON 3'

Lighting

- Rental 6 Elation Platinum Beam 5R EXTREME
- Rental 6 Martin MAC Viper Profile
- Rental 12 Elation Fuze Wash Z 350
- Rental 12 Martin Mac Aura Wash
- Rental 2 Base hazer
- Rental 2 Elation DTW700IP
- Rental 1 LX Data Rack 1
- Rental 1 Grand MA 2 Light
- Rental 2 5Pin DMX 100'
- Rental 12 5Pin DMX 10'
- Rental 16 5Pin DMX&PC Siamese 10'
- Rental 1 LPD-2
- Rental 14 L6-20 To Female True1 3'
- Rental 2 L6-20 2fer
- Rental 4 12awg L6-20 10'
- Rental 2 Soco to L6-20 Staggered Breakout
- Rental 2 Soco 100'

Backline

- Rental 1 Fender Am Orig 50s PBass MF,Aztc Gld
- Rental 1 FENDER OHSC Bass Case
- Rental 1 Ampeg SVT 410HLF Bass Speaker Cabinets 4 x 10
- Rental 1 Ampeg SVT-3 PRO Bass Amp



- Rental 2 Fender '65 Deluxe Reverb LE 22-watt 1x12" Tube Combo Amp -Limited Edition Wine Red'65 Deluxe Reverb LE 22-watt 1x12"Tube Combo Amp Wine Red
- Rental 2 Vox AC30C2X 30W 2x12 Tube Combo w/Alnico
- Rental 2 Ultimate Support GS-1000 Pro Guitar Stand
- Rental 1 Fender American US Stratocaster
- Rental 1 Fender Telecaster American Standard Deluxe
- Rental 2 25' 1/4" INST CABLE
- Rental 1 3' N14 to N14

Rigging

- Rental 1 8CH Motor Control Pendent
- Rental 1 Motion Labs Yellow Pendant Extension 50'
- Rental 6 CM 1/2 Ton Gen 2 60' - 1/2 ton
- Rental 6 1/2 Ton motor Chain bag
- Rental 2 Dog Bone
- Rental 10 4' Gakflex
- Rental 2 3' Spanset
- Rental 8 Tyler Black GT Truss 10'
- Rental 16 5/8 Shackle

Staging

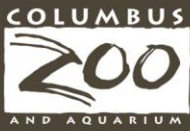
- Rental 4 SD5000 4' x 8' BLACK NON-SKID QUAD DECK
- Rental 8 12" Single wheel
- Rental 2 12" Double Wheel
- Rental 2 Staging Dimensions 24" Double leg wheel

Labor

- Labor 12 Local 12 Stagehand Labor Normal
- Labor 4 Local 12 Stagehand Labor Normal
- Labor 1 Lighting Programmer
- Labor 1 FOH Technician
- Labor 1 Backline Service Tech

MISC:

- 10 or so monitors that all can run messaging slides
- Special lighting/Effects/Gobos along the pathway from water's edge, past the pavilion and to the gate



III. Qualifications

The Contractor must be able to demonstrate they are capable of commencing performance tied to the scope of work, as a required in the contract documents. This would include listing two to three references of services provided for an outdoor event. Reference information should include: contact name, title, email, phone number, and the date and event services provided.

IV. RFP Submission Format

The attached proposal is to be signed by the proposer with full knowledge of an agreement with the general specifications, conditions and requirements of this proposal. Please submit the proposal in a PDF version to felix.garcia@columbuszoo.org. Proposals received later than the date and time specified will not be considered. Columbus Zoo and Aquarium reserves the right to reject any and all proposal, to waive technical defects and to make sure awards including accepting a proposal, although not the low proposal, as it is deemed to be in the best interest of the Columbus Zoo and Aquarium. The successful proposer shall, after being awarded the contract and before doing any work furnish all insurance certificates.

Date Contract and services commence is on June 17, 2023.

Cover Letter

Please provide a cover letter from the person representing the organization for all contact during the review, evaluation and contract negotiation process.

Corporate Information

Provide organization name, officers of the organization as applicable and their address, and contact information. Include a brief overview of the organization's history, including services provided. Resumes are optional but welcomed.

Relevant Experience

Summarize the identified individuals' general service experience in accounts of similar scope and complexity. Provide documentation that describe experience with outdoor concerts meet the above expectations and capability to perform such services.

Diversity, Equity, Inclusion, Access and Belonging (DEIAB) Commitments

Please share an overview of the organization's DEIAB initiatives and commitments. Include examples of how these efforts have supported projects and outcomes as well as how the organization can support the Columbus Zoo and Aquarium's DEIAB efforts.



Similar Client References

Please provide at least three client references including current accounts or those that you have had during the previous three (3) years. By submission of these references you are indicating a willingness for the Columbus Zoo and Aquarium to contact these individuals regarding services provided. You release these organizations and the Zoombezi Bay or its agents from any claims arising from responses provided by the received references or inquiries made by the Zoombezi Bay or its agents.

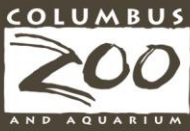
Pricing

In your proposal, please provide pricing for the products listed in Section II. Vendors shall submit a price proposal in the below or similar format.

Insurance Requirements

Respondents must demonstrate proof of insurance upon award of Agreement. Columbus Zoo and Aquarium will require a copy of a current Workers' Compensation Certificate, a Certificate of Liability Insurance, and Business Automobile Liability coverage. The Certificate of Liability Insurance shall name the Columbus Zoological Park Association, which includes the Columbus Zoo and Aquarium, Safari Golf Course, and Zoombezi Bay LLC as an additional insured. In addition, The City of Columbus and Franklin County are to be added as additional insured with respect to this Agreement. Liability insurance coverage of \$1,000,000 for each occurrence and \$1,000,000 aggregate shall be the minimum requirement. Comprehensive and General Public Liability- Coverage per occurrence minimum of \$1,000,000, general aggregate of \$2,000,000. Comprehensive Auto Liability Bodily Injury with minimum combined single limit of bodily injury and property damage of \$1,000,000 per accident. The Company will also be required to furnish its federal tax identification number. Each policy and respective Certificate of Insurance shall expressly provide that no less than thirty (30) days prior written notice shall be given to the Purchasing Department in the event of material alteration, cancellation, non-renewal or expiration of the coverage contained in such policy or evidenced by such Certificate of Insurance.

The Contractor will indemnify and save harmless the Zoo, City of Columbus, and Franklin County, its officers and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the Contractor in the performance of this



contract. The Zoo, City of Columbus, or Franklin County will not be responsible for the negligence of the Contractor, or any of its agents, employees or customers.

The Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in conjunction with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors. The cost of such insurance shall be borne by the Contractor and a Certificate of Insurance evidencing that such insurance has been procured and is in force will be forwarded to the Columbus Zoo and Aquarium before commencement of work hereunder.

Columbus Zoo and Aquarium may, at any time, request proof of current insurance on any one or all of the coverages required below. The failure to maintain current insurance as required above may result in the termination of the contract save and except the Contractors obligation to indemnify the Zoo, City of Columbus and Franklin County from all claims.

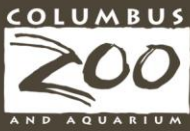
Liquidated Damages for Failure to Enter into the Contract

The Contract shall be deemed as having been award when the formal notice of award shall have been mailed by the Zoo to the Contractor by certified mail, return receipt requested. The Contractor may submit their contract form, so long as it contains all of the requirements of the RFP, and all requirements of the Columbus Zoo and Aquarium.

The Contractor to whom the contract shall have been awarded will be required to execute two (2) copies of the contract as may mutually be agreed upon by the Columbus Zoo and Aquarium and the selected Contractor and to furnish insurance certificate, all as required. In case of his refusal or failure to do so within ten (10) days after his receipt of formal notice of award, Contractor will be considered to have abandoned all of his rights and interest in the award and the award may then be made to the next qualified Contractor or the RFP re-advertised as the Zoo may elect.

Conditions

Each Contractor shall fully acquaint himself with conditions relating to the scope and restrictions attending the execution of the work under the Contract. Contractors shall thoroughly examine and be familiar with the all General Specifications. The failure or omission of any Contractor to receive or examine any form, instrument, addendum or other document, or to acquaint themselves with conditions existing, shall in no way relieve the Contractor of any obligations with respect to his proposal or to the contract. The Zoombezi Bay shall make all such documents available to the Contractors. Except with respect to events or conditions which are not discoverable, the Contractor shall



make their own determination as to conditions and shall assume all risk and responsibility and shall complete the work in and under conditions they may encounter or create, without extra cost to the Zoo.

The Contractor’s attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the work to be performed shall apply to the Contract throughout, and they will be deemed to be included in the Contract as though written out in full in the Contract.

Addenda and Explanations

Explanations desired by a prospective Contractor shall be requested of the Zoombezi Bay in writing, via email, and if explanations are necessary, a reply shall be made in the form of email. A copy of this explanation will be forwarded to each firm making a proposal. Every request for such explanation shall be in writing addressed to felix.garcia@columbuszoo.org. Any verbal statements regarding same by any person, previous to the award, shall be non-authoritative and not binding.

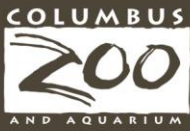
Addenda issues to prospective Contractors prior to date of receipt of proposals shall become a part of the contract documents, and all proposals shall include the work described in the Addenda. Any and all such interpretation and any supplemental instructions will be in the form of written Addenda, which, if issues, shall be emailed to all prospective Contractors (at the respective addresses furnished for such purposes), not later than five (5) days prior to the date fixed for the opening of proposals.

Notices

Any notice required or permitted to be delivered hereunder shall be in writing and shall be deemed to be delivered when deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the respective part of the address set forth below.

If to the Zoo at: Columbus Zoo and Aquarium
C/O Felix Garcia, Purchasing Director
PO Box 400
Powell, OH 43065

If to the Contractor at: _____



Or such other addresses as the parties may hereafter specify by written notice delivered in accordance herewith.

Force Majeure

Notwithstanding anything herein to the contrary, Contractor shall not be liable for the failure to perform its duties if such failure is caused by a catastrophe, riot, war, governmental order or regulation, Act of God or other similar or different contingency beyond the reasonable control of the Contractor.

Severability

In the event that any provision or portion thereof any contract document shall be found to be invalid or unenforceable, then such provision or portion thereof shall be performed in accordance with applicable laws. The invalidity or unenforceability of any provision or portion of any contract document. The Contractor agrees the zoo has not, and does not waive any immunities or exemptions or sovereign immunity to which the zoo, its offices and employees, are entitled by law.

V. Evaluation Criteria

Proposals will be reviewed and evaluated based upon the following factors:

- Experience with project scope of this nature
- References
- Capability to meet timeline expectations
- Competitiveness of Price Proposal.

Columbus Zoo and Aquarium shall select that responsible and responsive Proposer whose proposal is determined by Columbus Zoo and Aquarium to be best suited and most advantageous, and provides the greatest overall benefit to Columbus Zoo and Aquarium on the basis of the criteria and/or factors of evaluation listed. Columbus Zoo and Aquarium expressly reserves the right to negotiate with the selected Proposer prior to an award of any contract pursuant the RFP.

VI. Next Steps (Tentative)

Based on the timeline previously noted, qualified organization(s) that best fit with the Columbus Zoo Family of Parks will be promptly notified. The following provides the tentative timelines for the second phase of the evaluation process:



- Wednesday June 7, 2023 – CZA Review and Scoring of RFPs; Shortlist Identified.
- Thursday June 8, 2023 – Teams Meeting with Shortlist Partners, if needed.
- Friday June 9, 2023 – Anticipated Selection and Notification of Preferred Contractor.