



Gilbane Building Company seeks to maximize the participation of Diverse-Owned Small Businesses (DOSB) and have a diverse local workforce on our construction projects.

- We are dedicated to ensuring our contractors fulfill their commercially useful function of supplying goods and services by overseeing the executive work in the contract.
- Starting in 2022, our five-year commitment has awarded over \$2.4 billion to minority, woman, disadvantaged, veteran, and LGBTQ+-owned businesses in just 2-1/2 years enterprise wide, with our commitment of \$4 billion in awards through 2026, and we place a 20% DOSB goal on all our projects.

Gilbane, Columbus Business Unit, is seeking Request for Proposal (RFP) for a Supplier Diversity Professional to monitor the spend of diverse-owned small businesses and track the labor workforce on an exciting project in the market sector of Advanced Manufacturing Construction in New Albany, Ohio. The estimated value of the project is \$350 M, which is a non-disclosure amount (NDA).

Scope of Services:

- This consultant shall work with the Gilbane EI Manager and Project Economic Inclusion Lead to ensure data a reporting is performed accurately in the B2Gnow and LCP Tracker software systems. This shall include information from contractors and subcontractor/suppliers as deep as tiers 3 and 4, to accurately capture expenditures by trade contractors and workforce participation. This will include managing the audit process on a monthly.
- The consultant shall conduct trade contractor training as required to facilitate timely data gathering and reporting in the software systems.
- Original award-tier one information will be entered into B2GNow from Gilbane's ERP system. This consultant will be responsible for ensuring tier 2 and below vendors are entered by the tier 1 vendors for awards and payments monthly in B2GNow. The consultant will confirm all payments are confirmed on This data will be the basis for monthly and quarterly reporting.
- Vendors of all tiers shall enter their information into LCP Tracker monthly. This consultant is responsible for verifying workforce status and using this verified data for reporting monthly and quarterly.

- This consultant is responsible for creating a comprehensive monthly and quarterly customized report to document the participation of Diverse Owned Small Businesses (DOSB's) and Workforce participation against project goals. The reporting shall include an executive summary and data analysis information. Quarterly reporting shall be provided to the client utilizing the Gainfront platform.
- Provide key personnel resumes, breakdown of the proposed cost of services. The Consultant will be required to attend monthly inclusion meetings with Gilbane Inclusion Team and present informed and data-driven reports prior to final submission each month.

Eligibility:

Proposers (individual or firm) must meet the following minimum requirements:

- Certified NGO's e.g., NMSDC, NVBDC, WBENC, etc.
- Possess previous experience working with Gainfront platform reporting system.
- Minimum experience of five (5) years as a strategic diversity professional
- Minimum experience of three (3) working with construction management clients
- The consultant should have professional liability insurance.
- Sign and return a copy of the attached confidentiality and non-disclosure agreement with the RFP.

Project Schedule:

The project term is anticipated to be up to two (2) years beginning with the start of the contract and concluded by August 31, 2026.

Schedule of project:

Activity ID	Activity Name	7.19 Start	7.19 Finish	Start	Finish	Variance - BLT Finish Date	Schedule																
							2024				2025				2026								
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2			
Project Cardinal FOH - Master Schedule							14-Aug-23	28-Aug-26	14-Aug-23 A	28-Aug-26	0												
Intel FOH OH-1							14-Aug-23	28-Aug-26	14-Aug-23 A	28-Aug-26	0												
FOH Construction Milestones							14-Aug-23	28-Aug-26	14-Aug-23 A	28-Aug-26	0												
L2-FOH-102	Design / Precon (August 14, 2023)	14-Aug-23		14-Aug-23 A		0	Design / Precon (August 14, 2023)																
Intel Milestones							27-May-24	28-Aug-26	27-May-24 A	28-Aug-26	0												
L2-FOH-104	Completion of Detailed Design (May 27, 2024)		27-May-24		27-May-24 A	0	◆ Completion of Detailed Design (May 27, 2024)																
L2-FOH-106	Construction Start		03-Jun-24		03-Jun-24 A	0	◆ Construction Start																
L2-FOH-107	1st Concrete		30-Aug-24		30-Aug-24*	0	◆ 1st Concrete																
L2-FOH-111	Weathertight (March 25, 2026)				25-Mar-26*	0	◆ Weathertight (March 25, 2026)																
L2-FOH-113	Full Building Occupancy / Building Handover (August 28, 2026)				28-Aug-26*	0	◆ Full Building Occupancy																
Gilbane Milestones							01-Apr-24	28-Aug-26	01-Apr-24 A	28-Aug-26	0												
L2-FOH-103	GMP Delivered from Gilbane (April 1, 2024)		01-Apr-24		01-Apr-24 A	0	◆ GMP Delivered from Gilbane (April 1, 2024)																
L2-FOH-105	Mobilization Start		03-Jun-24		03-Jun-24 A	0	◆ Mobilization Start																
L2-FOH-109	1st Steel		01-Dec-24		01-Dec-24*	0	◆ 1st Steel																
L2-FOH-108	Foundations Complete		03-Dec-24		03-Dec-24*	0	◆ Foundations Complete																
L2-FOH-110	Steel Top Out		06-Jun-25		11-Jun-25*	-5	◆ Steel Top Out																
L2-FOH-141	Temporary Building Enclosure - East		26-Sep-25		01-Oct-25*	-4	◆ Temporary Building Enclosure - East																
L2-FOH-131	Temporary Building Enclosure - West		29-Oct-25		29-Oct-25*	0	◆ Temporary Building Enclosure - West																
INT.ELV-1030	Elevator Available for Construction Use (SE 15)		20-Nov-25		26-Nov-25*	-6	◆ Elevator Available for Construction Use																
L2-FOH-121	AHU Startup		19-Dec-25		29-Dec-25*	-10	◆ AHU Startup																
L2-FOH-114	Construction Substantial Completion		28-Aug-26		28-Aug-26*	0	◆ Construction Substantial Completion																

Please include the proposed cost in the following Summary format:

Assignment	Proposed Costs		Total
	Rate	Hours	
Documentation/Communications			
Monitor Spend/Workforce			
Contractor Training			
Monthly Reporting			
Quarterly Reporting			
Close Out Reporting			
Expenses			

Hourly Rates: By Position

The Request for Proposal deadline is August 28, 2024, at 1:00pm EST, and it must be sent electronically (PDF) to MRyan@GilbaneCo.com

Commitment to economic inclusion today means a more equitable, robust construction landscape tomorrow.

