

Gilbane Building Company seeks to maximize the participation of Diverse-Owned Small Businesses (DOSB) and have a diverse local workforce on our construction projects.

- We are dedicated to ensuring our contractors fulfill their commercially useful function of supplying goods and services by overseeing the executive work in the contract.
- Starting in 2022, our five-year commitment has awarded over \$2.4 billion to minority, woman, disadvantaged, veteran, and LGBQT+-owned businesses in just 2-1/2 years enterprise wide, with our commitment of \$4 billion in awards through 2026, and we place a 20% DOSB goal on all our projects.

Gilbane, Columbus Business Unit, is seeking Request for Proposal (RFP) for a Supplier Diversity Professional to monitor the spend of diverse-owned small businesses and track the labor workforce on an exciting project in the market sector of Advanced Manufacturing Construction in New Albany, Ohio. The estimated value of the project is \$350 M, which is a non-disclosure amount (NDA).

Scope of Services:

- This consultant shall work with the Gilbane EI Manager and Project Economic Inclusion Lead to ensure data a reporting is performed accurately in the B2Gnow and LCP Tracker software systems. This shall include information from contractors and subcontractor/suppliers as deep as tiers 3 and 4, to accurately capture expenditures by trade contractors and workforce participation. This will include managing the audit process on a monthly.
- The consultant shall conduct trade contractor training as required to facilitate timely data gathering and reporting in the software systems.
- Original award-tier one information will be entered into B2GNow from Gilbane's ERP system. This consultant will be responsible for ensuring tier 2 and below vendors are entered by the tier 1 vendors for awards and payments monthly in B2GNow. The consultant will confirm all payments are confirmed on This data will be the basis for monthly and quarterly reporting.
- Vendors of all tiers shall enter their information into LCP Tracker monthly. This consultant is responsible for verifying workforce status and using this verified data for reporting monthly and quarterly.

- This consultant is responsible for creating a comprehensive monthly and quarterly customized report to document the participation of Diverse Owned Small Businesses (DOSB's) and Workforce participation against project goals. The reporting shall include an executive summary and data analysis information. Quarterly reporting shall be provided to the client utilizing the Gainfront platform.
- Provide key personnel resumes, breakdown of the proposed cost of services. The Consultant will be required to attend monthly inclusion meetings with Gilbane Inclusion Team and present informed and data-driven reports prior to final submission each month.

Eligibility:

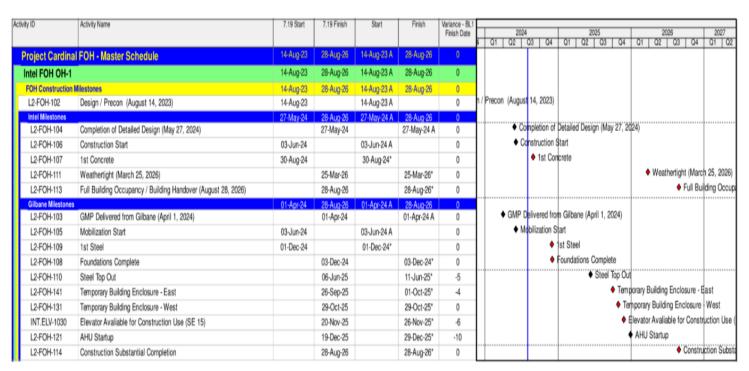
Proposers (individual or firm) must meet the following minimum requirements:

- Certified NGO's e.g., NMSDC, NVBDC, WBENC, etc.
- Possess previous experience working with Gainfront platform reporting system.
- Minimum experience of five (5) years as a strategic diversity professional
- Minimum experience of three (3) working with construction management clients
- The consultant should have professional liability insurance.
- Sign and return a copy of the attached confidentiality and non-disclosure agreement with the RFP.

Project Schedule:

The project term is anticipated to be up to two (2) years beginning with the start of the contract and concluded by August 31, 2026.

Schedule of project:



Please include the proposed cost in the following Summary format: Proposed Costs

Assignment	Rate	Hours	Total	
Documentation/Communication	ons			
Monitor Spend/Workforce				
Contractor Training				
Monthly Reporting				
Quarterly Reporting				
Close Out Reporting				
Expenses				
Hourly Rates: By Position				

The Request for Proposal deadline is August 28, 2024, at 1:00pm EST, and it must be sent electronically (PDF) to MRyan@GilbaneCo.com

Commitment to economic inclusion today means a more equitable, robust construction landscape tomorrow.

